

01 - Name of processing	Declarations of Interests members of the Board of Appeal
02 - Reference	51
03 - Submission Date	26-06-20
04 - Last update	
05a - Controller	Marcel Verslype
05b - Unit-Sector	Executive Office and Communication Unit
05c - Controller's email	boa@era.europa.eu
06 - DPO	DataProtectionOfficer@era.europa.eu 120 Rue Marc Lefrancq, 59300 Valenciennes, France Tel.+33 (0) 32 70 96 500
07 - Name and contact details of joint controller (where applicable)	NA
08a - Who is actually conducting the processing? (Article 31.1(a))	The data is processed by ERA (responsible unit) itself
08b - Name and contact details of processor (where applicable)	NA
09 - Purpose of processing	To assess the interests related to the function of the members of the Board of Appeal and take the necessary measures depending on the result of the assessment.
10a - Data Subjects	Board of Appeal members and alternates
10b - Personal data	Contact data, data related to professional activities as required in the related legal basis, assessment data
11 - Time limit for keeping the data	Declarations are kept on the website during the entire mandate of the BoA and to the file of the case until the appeal or arbitration procedure is completed, then they are archived and kept for 5 years.
12 - Recipients of the data	Board of Appeal, Management Board, parties to the appeal and arbitration proceedings. Also annual declarations are published on the Agency's website.
13 - Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	NA

14 - How is data stored? What are the security measures implemented?	Declarations are published on the website and made available to the parties during the appeal or arbitration cases. The Agency IT security policy applies.
15 - For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable) see the data protection notice	The data subjects can access and rectify their declarations at any time.
15a - Data subject rights	Right to have access; Right to rectify
16 - Legal Basis	Agency Regulation (EU) 2016/796; Regulation 2018/867;#178;#DECISION 158 MB on BOA conflicts of interest;#180
17 - Lawfulness of processing	Legal obligation 5.b
18 - Data minimisation	only the personal data explicitly mentioned in the legal basis are collected and processed.
19 - Accuracy	The data are kept updated and also they are assessed by the BoA.
20 - Access and other rights of persons whose data is processed	see above
21 - Special category data	NA
22 - DPIA	
23 - Link to the Threshold assessment-Risks	Selection-Assignment of Trainees at ERA: Paid and Unpaid
24 - Other related documents	Data protection notice