

01 - Name of processing	List of contact points for the application of the cooperation agreements
02 - Reference	92
03 - Submission Date	26-06-20
04 - Last update	
05a - Controller	BREYNE Thierry
05b - Unit-Sector	Planning and Approvals Delivery Unit
05c - Controller's email	CooperationAgreemments@era.europa.eu
06 - DPO	DataProtectionOfficer@era.europa.eu 120 Rue Marc Lefrancq, 59300 Valenciennes, France Tel.+33 (0) 32 70 96 500
07 - Name and contact details of joint controller (where applicable)	
08a - Who is actually conducting the processing? (Article 31.1(a))	The data is processed by ERA (responsible unit) itself
08b - Name and contact details of processor (where applicable)	
09 - Purpose of processing	The aim of the establishment and management of a list of Points of contacts is to optimize the communication between the parties on the various topics of the Cooperation Agreements and create direct links/channels between the respective staff members involved in the topic/area concerned.
10a - Data Subjects	NSA staff and ERA staff
10b - Personal data	Name, Surname, E-mail, phone number
11 - Time limit for keeping the data	Until the duration of each coeoperation agreement. Each cooperation agreement with each NSA might have different validity period.
12 - Recipients of the data	ERA only for the staff of the NSA The NSAs only having access to the data of hte PO/PM in charge of the topic cited in the cooperation agreement
13 - Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	No

14 - How is data stored? What are the security measures implemented?	Extranet security policy. Data (lists) is stored on extranet
15 - For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable) see the data protection notice	
15a - Data subject rights	Right to have access; Right to rectify; Right to erase (“right to be forgotten”); Right to restrict of processing; Right to data portability; Right to object; Right to have recourse; Right to withdraw consent at any time
16 - Legal Basis	Agency Regulation (EU) 2016/796;#149
17 - Lawfulness of processing	Art 76(1) of the Agency Regulation 2016/796 (“AR”) + Art 21(14) of Directive 2016/797 (“IOD”) + Art 11(1) of Directive 2016/798 (“RSD”), Decision No 174 of ERA Management Board (26-06-2018). The processing is necessary for the performance of the Cooperation Agreement to which the NSA is party. It aims at clarifying, structuring and optimizing the necessary contacts in the framework of the CA.
18 - Data minimisation	N/A
19 - Accuracy	Data is accurate (Name, surname, e-mail, phone number)
20 - Access and other rights of persons whose data is processed	All guaranteed
21 - Special category data	N/A
22 - DPIA	Not necessary
23 - Link to the Threshold assessment-Risks	
24 - Other related documents	Cooperation agreements: see deliverables folder here: https://extranet.era.europa.eu/01/CAs